

30th Anniversary

South Florida Winter Guard Association

2010 Membership Packet

Highlights

- Don't wait until the last minute. Principal or Administrator signatures are required.
- All forms and Membership fees are due December 13, 2009 at the Membership Meeting.
- Scholastic A class will no longer be split into SA and SB at the Premier Contest. Directors who wish for to compete in SB class should declare this on the Membership form.
- Color Guard and Percussion venues will alternate between early and late performances and Award Ceremonies.
- Units have until December 20, 2009 to make changes to their contest schedules. A fee will apply to any contests that are entered or withdrawn from after December 20th.
- Member Units must submit late Membership Forms and contest selections by December 20, 2009 to be eligible to compete in the Premier and Championship contests.
- Scholastic Units who are fielding a performer who attends another school, or is home schooled, must attach the "Cross Boundary Participation" form, signed by both Principals, to their Membership paperwork.
- Be sure to obtain photo copies of the School ID for each scholastic instructor you are requesting ID/Passes for. Independent units must provide copies of a School issued ID or drivers license for each instructor.
- Membership fees for the 2010 season are still \$500.

2010 MEMBER INFORMATION

If you are fielding multiple units, please use a separate form for each unit.

School or Unit Name: _____

COMPETITIVE CLASSIFICATION

Circle your competitive class. For a description of SFWGA performance classifications, please refer to the "Competitive Classifications" link on the Instructors Page of our website SFWGA.org.

COLOR GUARD	
SCHOLASTIC	INDEPENDENT
Middle School	Independent Regional A
Scholastic Novice	Independent A
Scholastic B	Independent Open
Scholastic JV	Independent World
Scholastic A	
Scholastic National A	
Scholastic Open	
Scholastic World	

PERCUSSION	
SCHOLASTIC	INDEPENDENT
Concert A	Concert A
Marching A	Marching A
Marching National A	Concert Open
Concert Open	Marching Open
Marching Open	Concert World
Concert World	Marching World
Marching World	

BAND DIRECTOR or UNIT ADMINISTRATOR

Print the name of the person who will have final authority over all aspects of your program. Scholastic units must list the Band Director. Scholastic units whose program is not part of their Band program must list the School Administrator or School Employee who sponsors the program. If this line is left blank for Independent Units, then the Primary Voting Representative listed below will be designated as Unit Administrator.

Name of Unit Administrator: _____

VOTING REPRESENTATIVE

Provide information about the Person who will represent the Unit and vote on behalf of the Unit at SFWGA meetings. This is the person who is authorized to enter the Unit into contests, withdraw from contests, and to whom notices about meetings, events, and information will be sent.

Voting Representative: _____

Mailing Address: _____

City, State, Zip: _____

E-mail address: _____

SHOW INFO AND PERFORMANCE ANNOUNCEMENTS

All performance introductions follow the WGI format and begin one minute, thirty seconds after performers, equipment, or props first cross the time line. A "clear and distinct verbal or visual Salute" is required for all Color Guard units. Color Guard performance time begins with the first body or equipment movement, or musical note, following the Salute. A Salute is optional for Percussion units. Percussion performance time begins with the first musical note or step following the introduction.

Please enter the information below, as you want it announced at Contests and to appear on your "My Team" web page.

Name of Unit: _____

Home City, State: _____

Name of your Show (optional): _____

Under the Direction of (name): _____

Additional Designers and Instructors to whom you wish to give credit: _____

Names of Captains or student officers (optional): _____

You may use this space to include any Director's comments or information about your 2010 show that you want to appear on your "My Team" web page (these comments are not announced at contests).

SCHOLASTIC UNIT PERFORMER ROSTER

Review SFWGA Policy & Procedure, Article 5 "Performer Eligibility" to validate that each performer on this roster meets eligibility requirements. The Policies & Procedures document can be downloaded from the Forms page on the website SFWGA.org.

If your roster includes a student who attends another school, or is home-schooled, you must indicate the school in the right-hand column, or write "home schooled." You must also enclose a completed and signed "Cross Boundary Participation" form for each applicable student (see page 5 of this Membership packet).

THIS PAGE IS FOR SCHOLASTIC UNITS ONLY

Submit a new form to the Timing & Penalty Judge each time your roster changes

	Performer's first and last name	Grade	School performer attends, if different than your school
1			
2			
3			
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5			
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11			
12			
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INDEPENDENT UNIT PERFORMER ROSTER

Review SFWGA Policy & Procedure, Article 5 "Performer Eligibility" to validate that each performer on this roster meets eligibility requirements. The Policies & Procedures document can be downloaded from the Forms page on the website SFWGA.org.

If your roster includes a performer who attends a middle or high school, you must indicate the school in the right-hand column. Check the link "View Intent to Perform Letters" on the Instructors page of the website SFWGA.org to verify that the student does not attend one of the schools listed. If the student does attend a listed school, then s/he is not eligible to perform at SFWGA contests with your unit.

THIS PAGE IS FOR INDEPENDENT UNITS ONLY

Submit a new form to the Timing & Penalty Judge each time your roster changes

	Performer's first and last name	Age	School performer attends if in middle or high school
1			
2			
3			
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Cross Boundary Participation

THIS FORM IS FOR SCHOLASTIC UNITS ONLY

Scholastic Directors and Instructors: Use this form when you wish to field a student who attends another school in SFWGA events. This form is not for Independent Units.

First, review Article 5 of Policies and Procedures to verify that the student meets the eligibility requirements to perform with your unit. Then complete the sections below. Signatures of the Parent and the acquiring school (SFWGA participant) Principal or Administrator must be notarized.

Additional copies of this form can be downloaded from the Instructors Page on the website SFWGA.org.

TO BE COMPLETED BY THE PARENTS (read this completely before you sign it)

I, (Parent's full name) _____ request that my son/daughter participate with the (name of school) _____ color guard or percussion unit. My son/daughter is currently enrolled at (name of school or write "home schooled") _____

_____, which does not participate in this activity. I understand that, as a physical activity, an element of risk is present, and as a cross-boundary participant, my son/daughter may not be covered under traditional school insurance provided by the participating unit or school. I certify that I have obtained adequate accident or health insurance that will cover any injuries or illness that may arise out of this activity. Furthermore I agree to release and hold harmless the South Florida Winter Guard Association Inc, the Hosting school or organization, and the school/school districts of both the school my son/daughter is enrolled at, and the school my son/daughter will participate with, their Officers, agents, and employees, even though caused by negligence or other fault. I understand that once my son/daughter begins participating with this school/unit, s/he will not be eligible to participate with any other scholastic or independent unit until completion of the 8th grade if in Middle School, or graduation from High School. I also understand that should the school my son/daughter attends begin participating in the SFWGA, or if my son/daughter is reassigned to attend a school that participates in the SFWGA, that my son/daughter's continued eligibility to participate with the requested school/unit named above will end, and s/he will only be eligible to compete with the school that s/he attends.

Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ Date: _____

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by (name of person acknowledging) _____

(NOTARY SEAL) (Signature of Notary Public-State of Florida) _____
(Name of Notary Typed, Printed, or Stamped) _____

Personally Known _____ OR Produced Identification _____
Type of Identification Produced _____

(Cross Boundary form for Scholastic Units, continued)

TO BE COMPLETED BY THE SCHOOL THE STUDENT CURRENTLY ATTENDS

(Full name of student) _____ is currently enrolled at, and in good standing at
(Name of school) _____. The student is eligible to participate in extra-curricular, interscholastic activities, as defined by the policies of the school or school district.

Name of Principal or Administrator _____ Title: _____

Signature of Principal or Administrator _____ Date: _____

(If home schooled, parent should sign on Administrator line above)

TO BE COMPLETED BY THE ACQUIRING (SFWGA PARTICIPATING) UNIT

The student named above will be participating with (Name of Unit) _____ during the 2010 Season. I have reviewed the Eligibility Policies of the SFWGA, and certify that the student meets the requirements to perform at SFWGA events with my unit. I understand that should the student's home school begin participating in the SFWGA, that the student's continued eligibility to perform with my unit will end, and have explained this to the student and his/her parents. I have also explained to the student and parents, that once the student begins participating with my unit, s/he will not be eligible to participate with any other scholastic or independent unit until completion of the 8th grade if in Middle School, or graduation from High School.

Name of Director: _____

Signature of Director: _____ Date: _____

.....
Notarized signature of the Principal or Administrator is required, acknowledging the student's participation.

Name of Principal or Administrator: _____ Title: _____

Signature of Principal or Administrator: _____ Date: _____

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by (name of person acknowledging) _____

(NOTARY SEAL) (Signature of Notary Public-State of Florida) _____
(Name of Notary Typed, Printed, or Stamped) _____

Personally Known _____ OR Produced Identification _____
Type of Identification Produced _____

**2010 INSTRUCTOR ID/PASS APPLICATION
SCHOLASTIC UNITS**

School/Unit Name: _____

- Each Member Unit may register up to 5 full time instructors, including the Director, with the SFWGA. These instructors will receive ID/Pass badges for admission to SFWGA contests.
- An "instructor" is defined as one actively involved in teaching a performance aspect of the Color Guard or Percussion activity, for whom viewing and critiquing a live performance is a necessary component of their role.
- Do not list parents, boosters, or other non-instructional staff here.
- **Each applicant must already possess one of the following IDs, valid for the 2009-2010 school year:**
 - School Employee
 - School Non-Employee Contractor
 - School Volunteer Level 2 (as defined by the Florida Department of Education)
 - School Student ID
- **Attach a photocopy of the School ID for each Instructor to this form.**
- Bring this form to the December Membership meeting with your Unit's Membership paperwork.

Instructor 1

Complete First and Last Name	<input checked="" type="checkbox"/> Type of School ID attached
	School employee School Non-Employee Contractor Volunteer Level 2 Student

Instructor 2

Complete First and Last Name	<input checked="" type="checkbox"/> Type of School ID attached
	School employee School Non-Employee Contractor Volunteer Level 2 Student

Instructor 3

Complete First and Last Name	<input checked="" type="checkbox"/> Type of School ID attached
	School employee School Non-Employee Contractor Volunteer Level 2 Student

Instructor 4

Complete First and Last Name	<input checked="" type="checkbox"/> Type of School ID attached
	School employee School Non-Employee Contractor Volunteer Level 2 Student

Instructor 5

Complete First and Last Name	<input checked="" type="checkbox"/> Type of School ID attached
	School employee School Non-Employee Contractor Volunteer Level 2 Student

By signing here, the Voting Representative certifies that all information provided is correct, and the applicants meet the definition and qualifications of an Instructor. ID/Pass badges are not transferable. Falsification or misuse of Instructor badges will result in permanent revocation of all Instructor pass privileges for this unit.	Signature of Voting Representative

**2010 INSTRUCTOR ID/PASS APPLICATION
INDEPENDENT UNITS**

NOT FOR USE BY SCHOLASTIC UNITS

Additional copies of this form can be downloaded from the Instructors Page on the website SFWGA.org.

Unit Name: _____

- Each Member Unit may register up to 5 full time instructors, including the Director, with the SFWGA. These instructors will receive ID/Pass badges for admission to SFWGA contests.
- An "instructor" is defined as one actively involved in teaching a performance aspect of the Color Guard or Percussion activity, for whom viewing and critiquing a live performance is a necessary component of their role.
- Do not list parents, boosters, or other non-instructional staff on this form.
- **Each applicant must agree to, and achieve satisfactory results on, a back ground verification by an independent security organization. A non-refundable fee of \$17 is required for each applicant.**
- An applicant may be exempt from the fee and background verification if they possess one of the following IDs for the 2009-2010 school year:
 - School Employee
 - School Non-Employee Contractor
 - School Volunteer Level 2 (as defined by the Florida Department of Education)
 - School Student (High School Level only)
- **Attach a photocopy of the Driver's License or school ID to this form.**
- Bring this form to the December Membership meeting with your Unit's Membership paperwork..

COMPLETE A SEPARATE FORM FOR EACH APPLICANT

Applicant's Complete Name: _____

Applicant's Current Address: _____

City, State, Zip: _____

Applicant's Date of Birth (MM/DD/YYYY): _____

Social Security Number: _____ Driver's License Number _____

Check one:

I am exempt of the background verification because I already have one of the school-issued ID types listed above.
A photocopy of the school ID is attached to this form.

I am requesting the background verification, and authorize the South Florida Winter Guard Association Incorporated and their assignees to conduct the required research. I understand that the application for an Instructor ID/Pass may be denied pending the outcome of the investigation. **A photocopy of my Driver's License, and a check for \$17 payable to "SFWGA" is attached to this form.**

Signature of Applicant: _____ date: _____

Signature of Applicant's Parent (if applicant is under 18): _____

By signing here, the Voting Representative certifies that all information provided is correct, and the applicant meets the definition and qualifications of an Instructor. ID/Pass badges are not transferable. Falsification or misuse of Instructor badges will result in permanent revocation of all Instructor pass privileges for this unit.	Signature of Voting Representative

CONTEST SELECTION

Please select the contests you will participate in during the 2010 Season. After this initial selection, you may add or drop contests by completing the "Entry or Withdrawal from a Contest" form which is available on the SFWGA website and mailing it to the SFWGA Vice President of Finance.

Please give careful consideration to your contest selections. A \$100 fee will apply to each contest that is entered or withdrawn from after December 20, 2009. A \$400 fee will apply to any contest withdrawn from within 14 days of the contest date.

TO PARTICIPATE IN CHAMPIONSHIPS: Each member unit must participate in Premier plus three additional contests, prior to Championships. Participation in the WGI Fort Lauderdale Color Guard Regional, or the WGI Boca Raton Percussion Regional may count as part of this requirement.

Contests will alternate between early and late performance segments for Color Guard and Percussion. Based on contest enrollment, some contests may have two Color Guard award ceremonies. All competitive performances will end by 8:30 PM.

		<u>Date</u>	<u>Location</u>
<input checked="" type="checkbox"/>	# 1	January 30	South Florida Premier at West Broward High School Pembroke Pines, FL Color Guard early, Percussion late
<input type="checkbox"/>	# 2	February 6	at J P Taravella High School Coral Springs, FL Percussion early, Color Guard late
<input type="checkbox"/>	# 3	February 13	at Stoneman Douglas High School Parkland, FL Color Guard early, Percussion late
<input type="checkbox"/>	# 4	February 27	at Flanagan High School Pembroke Pines, FL Percussion early, Color Guard late
<input type="checkbox"/>	# 5	March 13	at Santaluces High School Lantana, FL Color Guard only. This contest will end early to allow spectators and performers to attend the WGI Percussion Regional taking place nearby.
<input checked="" type="checkbox"/>	# 6	March 28	South Florida Championships at Barbara Goleman High School Miami Lakes, FL Percussion early, Color Guard late

The SFWGA strongly encourages all Members to participate in the WGI Fort Lauderdale Color Regional on March 6th, and the WGI Boca Raton Percussion Regional on March 13th.

For more information and to sign up, visit the "Events" page on the website WGI.org

ACKNOWLEDGMENT AND SIGNATURES

- TURN IN ALL PAGES OF THIS MEMBERSHIP PACKET AT THE DECEMBER MEETING
- Attach a School or Booster Association check, or money order, for the \$500 Membership Fees, payable to "SFWGA." Personal checks cannot be accepted.
- Attach a School or Booster Association check, or money order, for the \$150 Performance Surety Bond, if a bond is not already on file for your unit. If you are not sure if a Performance Surety Bond is already on file, email NancyFine@sfwga.org for information.
- Independent Units, attach a copy of their Insurance Certificate (insurance policy must name the SFWGA as "Additional Insured" and cover medical expenses for performers and personal injury liability for spectators and others)
- Independent Units, attach a School or Booster Association check, or money, payable to "SFWGA" in the amount of \$17 for each Instructor requiring a back ground check. Personal checks cannot be accepted.

By accepting and holding membership in the South Florida Winter Guard Association, the Member Unit and its Representatives agree to uphold and comply with the Bylaws, Policies and Procedures of the SFWGA, and to abide by all Contest Regulations of the SFWGA and Winter Guard International. Membership or eligibility infractions may result in permanent loss of Membership. The Representative named below certifies that all performers meet the eligibility requirements of the SFWGA, and if the Member Unit is a scholastic unit, all performers are eligible to participate in interscholastic, extra curricular activities as defined by the policies of the school and local school district.

PRIMARY VOTING REPRESENTATIVE:

Print Name	Signature	Date
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BAND DIRECTOR OR SCHOOL SPONSOR (if scholastic unit):

Print Name	Signature	Date
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PRINCIPAL OR OTHER SCHOOL ADMINISTRATOR (if scholastic unit):



Print Name	Signature	Date
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CHECKLIST

To avoid delays in processing your Membership and contest selections, the Unit Director should verify that each of the documents below is attached. An SFWGA staff member will also verify the attachments at the December 13th meeting.

We regret that incomplete Membership materials cannot be accepted at the December meeting.

If you are unable to complete the required paperwork and signatures by December 13th, you can still join the SFWGA by mailing in the completed Membership packet and payment in its entirety before December 20th. Units who do not complete their Membership paperwork and contest selections by December 20th are not eligible to perform in the Premier and Championship contests. Mail the completed Membership packet and payments via regular US Mail to:
Nancy Fine, 14287 Campanelli Drive, Delray Beach Florida 33484.
(Mail requiring a signature on delivery cannot be accepted)

	Director checked 	SFWGA checked 
Page 1 - Unit and Voting Rep information		
Page 2 - Show and Announcement information		
Page 3 or 4 - Performer Roster		
Page 5 and 6 - signed Cross Boundary forms, if applicable		
Page 7 or 8 - Instructor ID/Pass information		
Copies of School IDs for each Instructor (Scholastic Units)		
Copies of Driver Licenses, or School IDs for each Instructor (Independent Units)		
Page 9 - Contest Selections		
Page 10 - Signature Page		
Membership Fee check for \$ 500		
Performance Surety Bond check for \$ 150, if applicable		

Mail the entire Membership Packet via regular US Mail to:

Nancy Fine
SFWGA Vice President of Finance
14287 Campanelli Drive
Delray Beach, FL 33484

Be sure to include your fees check payable to SFWGA